

Somer Valley Cycling Club

Constitution

1. Name

The Club shall be called "Somer Valley Cycling Club".

2. Purpose

The Club shall exist for the purpose of promotion of social and competitive cycling.

3. Membership

- a) Membership of the Club is open to all who have paid the current subscription.
- b) Membership fees are to be paid annually and due 31st December. Existing members who do not pay their fees within four weeks of this date will be considered lapsed.
- c) New members will pay the usual fee unless they join after 1st October. In this case their new membership will take them up until 31st Dec of the following year.

4. Membership Cancellation

- a) The Committee shall have the power to suspend any member that has brought the Club into disrepute.
- b) On appeal this suspension must be considered by an Extra-Ordinary General Meeting called with four weeks' notice.
- c) This EGM may remove the suspension or remove the member from the Club by simple majority.
- d) All complaints regarding behaviour of members shall be submitted in writing to the Secretary.

5. Committee

- a) The day to day business of the Club shall be in the hands of a committee who shall regulate their own procedures but shall meet at least every three months.
- b) The committee shall consist of an Honorary President, Chair, Secretary, Treasurer and up to twelve other members.
- c) Committee members shall be elected by a simple majority of the members present at the Annual General Meeting.
- d) The AGM may also appoint committee members to specific posts as deemed necessary from time to time.
- e) The committee may co-opt to replace members to specific posts as deemed necessary from time to time.
- f) The committee may vote to remove a committee member after non-attendance at three consecutive meetings.
- g) All members of the committee shall retire each year but will be eligible for re-election.
- h) Committee members may, at the discretion of the Committee and by majority vote, be given specific responsibilities throughout the year that aid the running of the club.

6. Duties of Secretary

- a) The Secretary shall be responsible for keeping records of business meetings of the Club (Annual General Meeting, Extra-Ordinary General Meeting and Committee Meetings) and receive communications for the Club.
- b) The Secretary shall also give notice by post of any AGM or EGM to members.

7. Duties of Treasurer

- a) The Treasurer shall keep all financial records of the Club and present audited accounts to the AGM.
- b) Auditing of the accounts shall be performed by a person not a member of the Club.

8. Duties of Honorary President

- a) This is an honorary position awarded to a member or ex-member who the current members feel is a suitable figurehead for the Club.

9. Duties of Chair

- a) The Chair shall be responsible for acting as Chair for meetings of the club committee and general meetings of the club, and shall oversee the club's day-to-day business, along with co-ordinating the activities of the other elected and appointed committee members.
- b) The Chair will normally not be a voting officer; however, in the event of an equality of votes, the Chair shall cast the deciding vote.
- c) In the absence of the Chair at a committee meeting the committee members present will nominate a Chair for that meeting by a simple majority vote.

10. Annual General Meeting

- a) The committee shall call an AGM each year giving members at least 28 days' notice.
- b) Constitutional amendments to be put to the AGM must be proposed and seconded and sent to the Secretary to arrive at least 21 days prior to the AGM.
- c) The Secretary will circulate any motions that are amendments to the constitution 7 days before the AGM.
- d) A constitutional amendment must be passed by a two thirds majority of the members present at the AGM.
- e) All other matters shall be settled by a simple majority, the Chair having the casting vote if required.

11. Extra-Ordinary General Meetings

- a) An EGM may be called by the committee or by written request signed by 10% of the membership.
- b) The Secretary shall give members 14 days' notice of the meeting and an agenda.
- c) There cannot be any other business at an EGM

12. Honorary Membership

An AGM may appoint Honorary Members to recognise service to the Club at the recommendation of the committee

13. Ordinary Members

Any member of the Club may offer suggestions to the committee and attend a committee meeting but shall not be allowed to vote at a committee meeting.

14. Assets of the Club

- a) At no time, including at the dissolution of the Club can the assets of the Club be given to any member.
- b) At dissolution, all assets shall be donated to cycling organisations.

16th February 2016